

**Innis College Council
Minutes of the 302nd Meeting
Wednesday 25 November 2015 at 3:00 pm
Events Room, Innis Residence**

Present: Elspeth Arbow, Ennis Blentic (assessor), Donald Boere (assessor), James Cahill, Jannie Chien, Cameron Clairmont (assessor), Jason Daye, Victoria DeVito, Jennifer DiMarco, Khuong Doan, Lorne Freeman, Brianne Katz-Griffin, Charlie Keil, Sherman Kwok, Daniel Laurin, Marilyn Linton, Varun Malik, Cynthia Messenger, Tony Pi, Ceta Ramkhalawansingh, Lesli Ransom, Roger Riendeau (Secretary), David Roberts, Sonja Smiljanic, Marta Switzer, Bart Testa, Joanne Uyede, Maitri Vosko, Ben Weststrate, Tim Worgan (assessor), Khrystyna Zhuk

Regrets: Yolanda Alfaro, Kass Banning, Sarah Burley-Hollows, Karissa Cheung, Tiffany Coleiguodala, Angelica Fenner, Hilary Hager, Miranda Lees, Kathleen McCarthy, Donna Pan, Troy Peschke, Christian Ramirez, Amy Sullivan, Isabel Tang, Nicole Thompson, Xindi Zhang

1. Speaker's remarks

Elspeth Arbow chaired the meeting, and Roger Riendeau recorded the Minutes.

2. Minutes of the previous meeting

A motion to approve the Minutes of the meeting of 30 September 2015 was moved (Daye), seconded (Zhuk), and carried.

3. Business arising from the Minutes of the previous meeting

None.

4. Principal's Report

Principal Charlie Keil expressed his appreciation to all those who contributed to or attended his Installation in October. He also reported on the convening of the first Wayfinding Subcommittee meeting, and he is also anxious for the Space Expansion Subcommittee to meet in order to move ahead with any plans for next year. The process of consultation around space planning will involve (1) the identification of space problems, (2) a review of the use of existing spaces, and (3) the creation of a wish list for space needs.

Principal Keil also reported that the enhancement of the College's web presence is another high priority that awaits the hiring of a Communications Officer, likely in January.

5. Presentation of Board Reports

(a) Academic Affairs

James Cahill who is returning as Moderator reports on the following Calendar amendments.

Urban Studies

INI437Y1 is no longer required as a 400-level course for USP subject POSTs. So, the POST requirements for the SPE and MAJ POSTs should reads as follows:

INI437Y1 or any of the following three pairs of courses - (INI338H1 + INI430H1) or

([INI336H1](#) + [INI433H1](#)) or ([INI333H1](#) + [INI433H1](#))

Also, the gateway course INI235Y Multidisciplinary Introduction to Urban Studies will be divided into two half courses since that full course already tends to function in terms of content and structure as two distinct half courses. Indeed, the Faculty encourages the offering of half courses whenever possible because of the scheduling flexibility that they offer for students.

INI235H1 A Multidisciplinary Introduction to Urban Studies I: Theoretical Foundations of City Building 24L

Focuses on the theoretical foundations of urbanization, urban change, and city building, with particular attention on global urban growth, history of contemporary urbanization, urban planning, governance, built form, and economic development. These topics are explored through a multidisciplinary lens, with an emphasis on understanding urban transitions over time and their meaning for contemporary urban experience.

Prerequisites: Four courses with at least one of the following: ECO100Y1/ECO105Y1 or 1.0 FCE from 100-level GGR courses, including GGR101H1, GGR107H1, GGR112H1, and GGR124H1 or 1.0 FCE from 100-level POL courses including POL101Y1, or POL214Y1, or 1.0 FCE from 100-level SOC courses including SOC101Y1, SOC102H1, and SOC103H1

Exclusion: INI235Y1

INI236H1 A Multidisciplinary Introduction to Urban Studies II: Urban Challenges and Theoretical Application 24L

Cities are centres of innovation and creative energy, but they also face significant and pressing challenges. This course explores various urban issues including inequality, eroding infrastructure, and concerns arising from globalization, while also examining the ways in which municipal governments and urban citizens are imagining and implementing potential solutions to these challenges.

Prerequisites: [INI235H1](#)

Exclusion: INI235Y1

As an introduction to USP, INI235H1 (offered in the fall term) would serve as a prerequisite for INI236H1 (offered in the spring). A student could take INI235 without continuing on to INI236, but could not take INI236 without having completed INI235. Shauna Brail and David Roberts will be teaching the respective courses.

Writing and Rhetoric

INI302H1 will have a prerequisite of 4 FCE rather than 10 FCE at the request of the Rotman School of Management, for whose students the courses are specially offered.

Innis One Program 2014-15

Course enrolments in Innis One are as follows:

INI100F1 = 21/30

INI101S1 = 18/25

INI102F1 = 17/25

INI102S1 = 15/25

College One Program coordinators and administrators recently met to discuss enrolment concerns. The consensus is that course enrolments suffer because of timetable conflicts and because the courses are electives and tend to be the first ones dropped by struggling students. The Board discussed the possibility of having Innis One courses count toward fulfillment of Program requirements to increase their appeal. In future, Program Directors will use their discretion to count an Innis One course to fulfill Program requirements if it means the difference between a student being able to complete the Program or not.

Academic Program Update

The Cinema Studies Institute is engaged in two searches: a 1.0 FTE appointment in Digital Media; and a .33 FTE appointment for the graduate component of the Italian Cinema course. The CSI graduate program has a total enrolment of 28 students, including 10 MAs, 7 new PhDs, and 11 continuing PHDs.

The Urban Studies Program has hired four new sessional instructors for this year. Enrolment in INI235Y1 is up to 120, which exceeds the previous course enrolment limit of 100. The Urban Studies review report is still due from the Faculty of Arts and Science.

The proposed Major Program in Writing and Rhetoric is still under consideration by the Faculty of Arts and Science.

(b) Student Affairs

Hilary Hager reported on the following:

(i) Recruitment, Admissions, and Awards

Registrar Donald Boere reports that Innis has a slightly smaller population, with just under 2,000 students, with 500 of this being first year and 1/3 of this being international. The university was over-admitting, and Innis still stayed on our own target while still helping out the U of T community by taking in students.

Scholarship decisions that were made at the end of last year were put into students' accounts in the past few weeks. There have been ceremonies for these; one in September for admission and leadership awards, and one in October for in-course, merit based, and program awards.

There is going to be a U of T-wide meeting to discuss the requirements for admission scholarships because there is indication that the \$2,000 for a 92% average isn't doing very much in terms of recruiting. Any changes made at Innis will be determined by what is decided in this meeting. There will be a sizeable portion of RAAC meetings devoted to the discussion of what Innis is going to do with its scholarship money. How will Innis help those slightly under 92% and 92-95%? Some of the people sitting in this meeting may want to sit in on this committee, and the more voices, the better. This discussion will take place after the university makes its own

decision.

(ii) Office of Student Life

Sarah Burley-Hollows, Assistant Dean, Student Life reports:

Administration:

- During the summer months, at the annual conference of the Canadian Association of College and University Student Services (CACUSS), ADSL Sarah Burley-Hollows presented on professional standards in the field of housing and residence life; and at the Association of College and University Housing Officers –International (ACUHO-I) annual exposition, Sarah represented UofT St. George campus, and also volunteered for the organizing committee. Sarah currently sits on the Professional Standards committee for ACUHO-I and the Policy Committee of CACUSS.
- Sonja Smiljanic has joined the Office of Student Life as the Residence Life Coordinator for Innis Residence as of August 6, 2015. Sonja comes to the University of Toronto with a wealth of experience from the University of Guelph, The Bader International Study Centre in England, and Queen’s University. Sonja has extensive experience working with student staff and leaders in residence and Innis Residence has already become home! Sonja will be representing Innis College at the annual fall business meeting of the Ontario Association of College and University Housing Officers this month being held at McMaster University.
- Maddie Freedman has been hired as the Student Life Assistant work-study position, inputting data for the co-curricular record centrally, and within the new Campus Life modules within the StarRez database. The new modules have been brought online in order to better track and assess the OSL programming and curriculum, and are also used to document student behavior and concerns in order to best support and connect Innis students with resources and connections both on and off campus.
- The Health and Wellness Centre at U of T has recently undergone some changes, including the merger of the Centre for Counselling and Psychological Services and Health Services. This is a positive change for students, who will be seen and evaluated in a more efficient and centralized manner by a health professional within the first visit. The Deans of Students have been involved in discussions with the “HAWC” in order to maintain and improve upon communication between the colleges and the HAWC when there are instances of physical or mental health concerns that need to be expedited. The Deans continue to work in collaboration with HAWC, Crisis Response and Academic Progress to promote and enhance the well-being of our individual students and our communities as a whole. Students also continue to monitor the progression of mental health resources on campus, including the creation of a Mental Health Commission within the ICSS. The OSL has been supporting this venture, and has connected the ICSS to U of T Health Promotions.
- A new initiative to create a community of responsibility to prevent sexual violence, entitled “RISE: Resist, Intervene, Support, Educate” is beginning at U of T, and the colleges have been invited to the table to discuss implementation at the college and faculty levels. Sarah Burley-Hollows will be representing Innis in these conversations.

Collaborative Programming:

- Over the summer, the ICSS Orientation Coordinators worked tirelessly to prepare for September Orientation Week meeting bi-weekly with the OSL and sharing of resources. The

Commuter Reps and Residence office also provided a successful billeting program for commuter students this year during Orientation Week.

- The OSL welcomed International Students the week before residence move-in day, in collaboration with the Centre for International Experience (CIE), in order to welcome the students to the Innis community, and to meet student leaders and staff of the OSL and Registrar's Office. The OSL and Registrar's Office also collaborated on Summer Academic Orientation over two weekends in June, providing incoming Innis students with academic resources prior to the school year. The OSL also provided "Parent Orientation" sessions, where parents could learn about Innis and U of T resources, as well as expectations of student and academic life.
- The Faculty of Arts and Science's Go Global Week takes place next week, November 3-5, and will showcase international study-abroad and research opportunities available to Arts and Science students. Innis will be sponsoring a World Café on Nov 5 at 12:00pm where students can meet peers who have "gone global".
- Innis OSL, in collaboration with Woodsworth, will be hosting a Graduate Expo on Friday, November 20th which will provide students opportunities to explore the graduate school process, exploration of career paths, and understanding student loans & alumni benefits. In second semester, we will be co-hosting a Career Expo, with dates to be determined.
- The Office of Student Life continues to work in collaboration with the Advancement Office and the Registrar's Office to organize the Innis Alumni Mentorship Program. Interviews for potential mentees are being held the week of October 26-30, with the official launch of the program set for November 17. The program will run until March 2016.
- The OSL is continuing the embedded advising programs of both the Centre for International Experience and Career Centre with Kate Bowers embedded in the residence lobby on Monday evenings and Asim Ashraf of CIE embedded on Tuesday evenings.

Innis Programming:

- In August, the Innis Dons took part in Innis and Central Don training which is developed and delivered annually through the Residence Life Staff Training committee of RLCs and ADRL/SLs (Sarah & Sonja as representatives from Innis) across campus. The Dons were trained on multiple topics including communication, conflict resolution, on and off campus resources, safeTALK suicide awareness, mental and physical health, etc. Student Leaders also took part in training through OSL Committee Chair training, Innis Residence Council planning sessions, and Student Leader Day on September 4 for Orientation Leaders, OSL staff and volunteers, and other interested upper year students within Innis.
- Innis residence Dons continue to enthusiastically connect with residents work to build a sense of community at Innis. Each floor has held 5 house meetings to date which serve as a forum to provide updates to students as well as afford opportunities for engagement that promote topics such as core value exploration, conflict resolution and goal setting. Dons also promote programs and connect residents with the U of T community broadly; for example, meditation at the Multi-Faith Centre, Innis Friday Night Films and the 21 Sussex Halloween Open House.
- Within Innis, Dons also promote IRC and ICSS programs such as House Olympics, Arts & Crafts Night, Thanksgiving Potluck and Halloween Haunt. Additional individual Don programs included mid-term care packages, study clubs, stress busters, social events (eg. Eaton Centre Trip) and civic engagement programming ("Vote Pop Up" centre). Upcoming

events include “Reverse” Trick or Treating, a trip to Allen Gardens, and exploration of study spaces on campus. Dons also hold on-call office hours which allow them to be visible to the entire Innis community – students, both resident and commuter, can drop by, have some snacks, and chat with a Don until 10 PM during the week.

- The Office of Student Life Programming Chairs continue to provide educational programming in accordance with the OSL curriculum including: Leadership, Mentorship, Health & Wellness, Academic Skills for Success, Career Exploration, International Transition, and Arts, Culture & Diversity. Some highlights are noted below:
- IN2U Transitions to Leadership was held in April, and provided transition advice, guidance and leaderships sessions to +70 Innis students exiting and entering leadership opportunities in 2015. IN2U Pathways to Leadership Day was held October 24 and included sessions on Equity, Cross-Cultural Competencies/Inclusion, Communication, and Self Care, and also included a keynote from Past ICSS President Ryan Lamers. Upcoming IN2U leadership dates are: January 23 Perspectives on Leadership, and April 2 Transitions to Leadership.
- InSight Mentorship is going well this year. All mentors have received training centrally, and we are pleased to have Sherman Kwok back as InSight Chair again this year. InSight recently had a successful iStudy evening with over 30 people in attendance, and plans for a second event are already set for December 4.
- The International Committee, made up of the International Transition Don, Graham Coulter and International Ambassadors Lanxin Li and Karen Kwok have been hard at work creating and sustaining the Innis international community. They have led two “Canadian Conversation” workshops so far on Academic Success and Canadian Politics, and have a third session on Canadian Winters coming up on November 13. We are also thrilled to note that our expanded International curriculum is being supported by Faculty of Arts & Science funding.
- Other Student Life portfolios continue to grow and provide our students with a variety of opportunities with recent events such as Career Engagement: Exploring Your Degree and Health & Wellness: Random Notes of Kindness.

(iii) Student Services Committee

Khrystyna Zhuk reports:

- The location of the water fountain is still being discussed, the ideas that have been raised have been the commuter lounge, and in the Café. There’s the possibility of applying for a grant from Accessibility Services to put it in a more accessible location, which would cost significantly more.
- At the last meeting, Ryan Lamers said he was going to stop pursuing the photocopier/printer, and if the ICSS executive for the following year wants to pursue it, they could next year. Khrystyna Zhuk and Nicole Thompson decided to pursue this project, and Innis College now has a printer.
- There is money set aside for renovating the accessibly washroom next to the Café.
- The bulletin board in front of the Registrar’s Office is going to be taken down and replaced with two smaller ones. One will be open for public use and one will be encased in glass.
- A display case is planned to go in the Café, across from the double doors. This case will still allow accessibility on the ramp, and will be the responsibility of the students.
- There was an amount of \$20,000 set aside for student space upgrades, such as repainting and re-carpeting the ICSS/CINSSU/URSU office and commuter lounge, which was carried out

during the summer.

- Replacing the lockers in the basement was also discussed, and was decided that they would be taken care of after the building was retiled.
- The allocations that were approved at this meeting were: Lockers: \$25,000; Student Space Upgrades: \$20,000; Trophy Case: \$2,500; Bulletin Board: \$3,000; Digital Signage: \$4,000; Accessible Washrooms: \$5,000; Innis Herald Digitization: \$500; Water Fountain: \$8,000.
TOTAL=\$69,900

(iv) ICSS

Khrystyna Zhuk reports that ICSS held several successful events in October including a trip to Wonderland, a trip to Downey's Farm for pumpkin picking, and a Halloween Club Night. ICSS is in the middle of fundraising for Movember. We will be holding our annual Movember Pub Night at the college on November 26th. Students have volunteered to shave their beards and dye their hair for charity. ICSS will be holding a "therapy dogs" event on November 27th as an exam de-stressor. ICSS is participating in the planning of the annual Winterfest week, which is a campus wide week of events that occurs the first week back of the second semester. Innis students attended the UTSU AGM Part 2 on November 18th, and helped pass a new board structure for the union.

(v) IRC

Christian Ramirez reports that the first semester has gone relatively well for the Innis Residence Council. Our events (such as Iron chef, Innis Haunted House and House Olympics) have run smoothly and are well attended. We have had an increased interest in the Council, having at least 2-3 candidates from each floor for the Junior House Representative position. Last year, most floors only had one application. We started the year without a Secretary as our elected Secretary transferred schools. The position has now been filled by first year resident Gordon Xiong. We have had a bit of financial issues due to issues with bookkeeping within the council the last couple years. After a meeting with the central audit office, things have improved and the council is in a stable financial situation. We are continuing meeting with central and with our residence life coordinator to ensure that issues do not arise again. Finally, we held six dinners where the principal came and got to meet students from each of the floors. The events were very successful and well received by the students. We hope to have this event become an annual occurrence as it has built a great relationship between the residents and the principal.

(c) College Affairs

Jason Daye reported that Principal Charlie Keil recommended the formation of a subcommittee to review the spatial needs of the College and to discuss the prospects of space expansion. The ensuing discussion focused on the nature of the forum for community input into this matter. Suggestions included a student town hall meeting, a special ICSS meeting in January, involvement of the course unions, and an electronic survey of users to reach the various classes that meet in the building. A subcommittee to focus on how to make the College more accessible was also formed.

(i) Facilities and Infrastructure

Cameron Clairmont reported that, since the Board last met, the basement washrooms have been completed; the student centre was refreshed along with the third floors of the St. George and Sussex wings; and the lock system has been enhanced in the FIPPA-sensitive areas of the

College. The improvement of the lock system will be gradually extended over the entire College in the coming year. With the recent formation of a subcommittee, wayfinding and signage has moved to the forefront of the building development agenda.

(ii) Residence Operations

Tim Worgan reported on the following:

Administration:

- Paul Day, Assistant Dean, Admissions & Operations has accepted a position with EASI on campus, effective November 16, 2015. His job position is now with HR for posting in the next few weeks, followed by interviews. We're hoping for a new staff person to begin in this role when we return to work in January 2016.
- SARG budget preparations are underway and we present at our Pre-SARG meeting in three weeks. Our goal is to continue to hold any residence fee increase to below 5%. We have now lost our provincial bed subsidy.

Admissions:

- We managed to satisfy our First Year Housing Guarantee for all our Innis students with 25 of our students choosing to live at the Chestnut Residence. Due to over-enrollment in FAS and ENG, we had about 12 Innis students slated for temporary housing at the hotel, but managed to get them placed in residence by move-in day. This will have to be monitored carefully by ADA&O and the Registrar for next year, as there is no immediate relief in sight for this increase in acceptance of UofT offers.
- With the Guarantee, and the increased numbers of international students choosing our residence, we continue to see an 80:20 ratio of first-year to upper-year students. At this point in time, we would like to decrease this ratio to 75:25 to be able to house more upper-year students, but it is dependent upon enrollment figures for the coming year.
- We have limited our Engineering students to 6 upper-year ENG students mentoring 47 first-year ENG students, for a total of 53. As well, we currently house 4 Architecture students. With all Innis students placed, including those from the waitlist, we have offered our 2 remaining vacancies to ENG students housed at the hotel.
- Within our current enrollment, we have 107 international students, which is 32% of our residence population. Due to the over-enrollment figures, we are unable to house any international exchange students this year.
- On November 2nd we will be providing notice to our students about the potential penalties for withdrawing from Residence. They have until November 15th to notify us of their intent to withdraw for the winter term. Historically, we anticipate about 10 vacancies as we move into the New Year. We are hoping to have these vacancies filled with International Exchange students coming only for the second term.

Summer Operations:

- Had a successful summer with no major incidents, and filled our full-summer floors with 200 guests. We closed off the 2nd and 4th floors for regular maintenance, and still managed to house short-term and ½ summer groups.
- Summer to Fall transition and Move-In Day was again flawless, as we spread our move-in logistics over a number of days, rather than a single day. We managed to house our student

staff, IRC & ICSS leaders, and the international early arrivals as part of the CIE program.

- We will be closing the two towers (Ajax & North) for the summer of 2016.

Maintenance/IT:

- New security cameras (lobby, front desk, stairwell exits, and bike cage) should be installed by calendar year-end. All major maintenance projects are now complete as reported for this current year's budget. On-going maintenance continues as required. Winter closure maintenance is now scheduled over the winter break to include steam-cleaning all common area carpets, waxing the common area floors/stairs, and door lock maintenance.

Notes:

- Residence is scheduled for festive decorations in place by November 15th. The College Faculty/Staff holiday party has tentatively booked the Events Room for December 10th. The Event Room becomes a 24/7 dedicated study space effective December 11th until the residence closes at 12 Noon on Wednesday, December 23rd. Students will be able to return back to residence at 12 Noon on Sunday, January 3rd, 2016. ENG students begin classes on January 4th and FAS resume classes on January 11th as follows:

November 15	Holiday decorations installed
December 8	Last day of classes
December 10	College Faculty/Staff Holiday social
December 11	Event Room 24/7 Study Space – Quiet Hours in effect in the residence
December 22	Last day of exams
December 23	all residents must vacate by 12 Noon
January 3	Residents may return back to residence after 12 Noon
January 4	ENG classes resume
January 11	A&S classes resume

(iii) Technical Facilities and Town Hall

No report.

(iv) Innis Library

On behalf of Leonard Ferstman, Cameron Clairmont reported that the pilot project relating to the installation of study carrels for Cinema Studies Institute PhD students has been well received. Students suggested that the library was generally in need of “refreshing.” While no specific discussion ensued, the Board agree that that library should be considered in the context of ongoing spacing planning at the College.

(v) Innis Café

Gunesh Shahidi reported that business is going very well and that five students are employed on a part-time basis.

(d) Community Affairs

Ben Weststrate, the new Moderator of the Board, reported that Jesse Wentz, Director of Film Programs at TIFF Bell Lightbox was the keynote speaker at the recent Innis Convocation.

Principal Charlie Keil recommended that the Huron-Sussex Residence Association should be included in discussion at the Community Affairs Board meeting that might involve developments in the neighbourhood.

(i) Advancement and Alumni Development

Associate Director, Advancement Ennis Blentic reported that after a successful Installation of Principal Charlie Keil, he and the Principal have begun meeting with some of our long-time supporters, focusing specifically on face-to-face meetings with major gift and LAG donors as well as alumni volunteers and representatives. This is an opportunity for many to meet the new Principal or become reacquainted with him in his new capacity. We will continue to use large public events and smaller engagement opportunities as vital touchpoints for deepening our relationship with new and returning donors, prospects and volunteers. We are also planning a small event with our past Principals to celebrate the unveiling of the newly mounted plaque in the lobby, hopefully by the end of this calendar year, but likely early in the next, depending on scheduling arrangements.

To launch the celebration of the 40th anniversary of Cinema Studies at Innis College, the Cinema Studies Institute and Innis College are presenting a special screening of Atom Egoyan's latest film, *Remember*, at Innis Town Hall on Tuesday, December 1st. The event will also consist of a pre-screening reception and a Q & A with special guests, Atom Egoyan and Robert Lantos. The next anniversary event will likely take place in January, hopefully featuring Deepa Mehta). Ancillary initiatives include the establishment of new CSI Fund, for which a targeted solicitation will be conducted in the new year. "Soft asks" will be ongoing, but this new fund will offer an opportunity for donors interested in supporting Cinema Studies and the areas of greatest need at the Institute – an undesignated, "annual fund" for the Institute. We will also engage our broader community in a bit of "storytelling" through alumni portraits, historical snapshots and narratives, and through the possible launch of new programs and series (such as Mongrel, TIFF, and eOne partnerships.)

On December 3 at Hart House, the Urban Studies Student Union is sponsoring a panel discussion on John Sewell's book *How We Changed Toronto: The Inside Story of Twelve Tumultuous Years in Civic Life, 1969-80*. Panelists include: John Sewell – author and former Mayor of Toronto; Catherine Nasmith – Heritage Architect and President of the Architectural Conservancy Ontario; Paul Bedford – former Chief Planner of Toronto and Adjunct Professor at the University of Toronto and Ryerson University; and Moderator, Ceta Ramkhalawansingh – interim City of Toronto Councillor of Ward 20 and a member of Innis College Council.

Ceta Ramkhalawansingh suggested that the Urban Studies Program at Innis College might want to become involved in the Jane Jacobs Centenary celebrations.

(ii) Innis Alumni Network

Ennis Blentic reported that the Innis Alumni magazine is finally ready. Original alumni Robert Patrick has been appointed to the College of Electors, while recent alumni Webnesh Haile has been appointed to the Council of Presidents. The Innis Mentorship Program in which upper-year students are paired with first-year students will be launched. Launch is on November 17. Corporate funding application through U of T Pillar Sponsorship Program has been submitted for

\$5,000, an increase from last year. The goal is to have 40 pairings across Innis, CSI and USP.

(iii) Later Life Learning Program

On behalf of Marilyn Linton, Lorne Freeman reported that Later Life Learning recently held a week of “Thanks and Appreciation” to its members in lieu of a regular fundraising initiative, which this year raised about \$4,000. LLL wanted to acknowledge the significant contributions that Later Life members have made over many years in support of Innis College. LLL also needed time to engage and work with Principal Keil and his staff to determine possible future needs of the college. LLL also used this time for Principal Keil to speak to our members and he also arranged for a student to speak to members at this time.

Later Life Learning will in the later part of November be soliciting registration for the winter lecture series. The topics for the winter lecture series are Folk Music with Mike Daley, Urban Planning with a series of speakers, and Medieval to the Present with Tim Nau. This series will be about the modern world’s debt to medieval Europe.

Later Life Learning is also at the preliminary stage of exploring possible program expansion. Following a recent review of the waiting list, LLL currently have over 700 on the waiting list wanting to gain entrance to the program. Community interest in programs for seniors is also growing. LLL will be looking at a variety of options including lectures at different times of the day or week, shorter sessions, or other ideas that will arise during the process. A committee of the Board is currently working on this issue. Space for possible program expansion will be a critical issue in the process.

(iv) Harold Innis Foundation

The Harold Innis Foundation met in June to elect its Board of Directors for the 2016-17 fiscal year. Board membership and the Executive Officers remained essentially the same as those elected in November 2014, except that Khrystyna Zhuk replaced Ryan Lamers as Vice President.

Ennis Blentic indicated that he is pursuing urban activist Dave Meslin as a potential speaker for the revival of the Harold Innis Memorial Lecture.

6. Executive Committee

No report

7. Other Business

The impending work of the new created Space Expansion Subcommittee of the College Affairs Board was discussed at length. The Committee seeks a diversity of representation to reflect a variety of information and opinions. Distinct Town Hall meetings of students and staff will be convened in January, and the College website will provide regular updates about the progress of deliberations about space. Guided tours of existing spaces will also be helpful for Subcommittee members.

The College should consult other units and divisions that have engaged in recent space expansion as well as administrative officials responsible for facilities development within the University of Toronto. Visits to other University spaces can provide ideas for future development. The College will likely need to seek out partners for space expansion and to be prepared to address any

opposition from the neighbourhood that a potential project could generate.

A short-term solution is to make use of the first floor northwest corner suite in the Innis Residence for temporary office space for College teaching staff. No existing space is sacrosanct in the upcoming space planning process.

Khrystyna Zhuk noted that an Accessibility Subcommittee of the College Affairs Board has also been struck.

8. Adjournment

The meeting adjourned at 4:30 pm.