

**Innis College Council
305th Meeting
Tuesday 4 October 2016 at 3:00 pm
Innis Residence Events Room**

Minutes

Present: James An, Elspeth Arbow, Ennis Blentic (assessor), Donald Boere (assessor), Sarah Burley Hollows, Rita Chen, Jannie Chien, Cameron Clairmont (assessor), Joel Colby, Corinn Columpar, Sharon English, Moa Hedlund, Charlie Keil, Fraser Kelly, Alyssa Kerr, Ethan Kim, Miranda Lees, Lanxin Li, Alice Liu, Vincy Lu, Cove MacDonald, Varun Malik, Tory Peschke, Tony Pi, Daniela Pirraglia, Lesli Ransom, David Roberts (designate of Shauna Brail), Marta Switzer, Bart Testa, Joanne Uyede, Becky Vogan, Maitri Vosko, Ben Weststrate (Secretary), Ethan Wong, Tim Worgan (assessor), Joe Yule, Julian Zhang

Regrets: James Cahill, Jason Daye, Webnesh Haile, Brianne Katz-Griffin, Patrick Marshall, Teodora Pasca, Ceta Ramkhalawansingh

1. SPEAKER'S REMARKS

2015-16 ICC Speaker Tony Pi reminded everyone to submit their online fall term availability forms, and to expect a Board sign-up email shortly. Tony introduced Ben Weststrate as the new ICC Secretary for 2016-17.

2. INTRODUCTION OF PRINCIPAL'S APPOINTEES

Principal Charlie Keil introduced the Principal's Appointees:

- Webnesh Haile: Innis College alumna and Innis representative on the Council of Presidents (UTAA)
- Daniela Pirraglia: Associate Registrar (Administrative) and Financial Aid Officer
- Ceta Ramkhalawansingh: long-time friend of Innis College and former Manager of Diversity Management and Community Engagement for the City of Toronto
- Marta Switzer: Innis alumna and recently hired Events & Programs Coordinator, a casual position in the Advancement Office
- Joanne Uyede: Innis alumna and former Innis representative on the College of Electors (Governing Council)
- Maitri Vosko: Assistant to the Principal and member of the Advancement Office

A Motion to welcome the Principal's Appointee was moved (Pi), seconded (Burley Hollows), and carried.

3. INTRODUCTION OF MEMBERS

Ben Weststrate thanked all members for their voluntary commitment to Council and confirmed

that Council now has full membership for 2016-17. This was finalized after a series of two ICSS Special By-Elections, to resolve ties in the voting results for Student Representatives.

4. ELECTION OF SPEAKERS

Ben Weststrate summarized the roles of Council Speakers, and invited nominations for the (2) Speaker positions. Elspeth Arbow and Tony Pi were the sole nominees for “Student” and “Other” Speakers, respectively.

A Motion to elect Elspeth Arbow as Speaker of Council representing students was moved (Chien), seconded (Colby), and carried.

A Motion to elect Tony Pi as Speaker of Council representing other constituents was moved (Peschke), seconded (Uyede), and carried.

Tony Pi agreed to serve as Speaker for the meeting.

5. MINUTES OF THE MEETING OF APRIL 13, 2016

A Motion to approve the Minutes of the previous meeting was moved (Colby), seconded (Yule), and carried.

6. BUSINESS ARISING FROM THE MINUTES

None reported.

7. PRINCIPAL'S REPORT

Principal Charlie Keil noted several new hires to the teaching staff. The influx is due in part to the scaling back of faculty members, Roger Riendeau (administrative leave) and Cynthia Messenger (elected UTFA President), and the subsequent appointments of Shauna Brail and Sharon English as Directors of the Urban Studies and Writing & Rhetoric programs, respectively.

Faculty:

- Scott Richmond, CSI

Sessional Instructors:

- Mike Meneghetti, CSI (CSI alumnus)
- Ingrid Veninger, Screenwriter-in-Residence, CSI (returning from 2014-15)
- Simon Lewsen, Innis One
- Patrick Adler, Urban Studies (USP alumnus)
- Greg Spencer, Urban Studies
- David Hulchanski, Urban Studies
- Eleanor Rae, Urban Studies
- Katie Fry, Writing & Rhetoric
- Rory McKeown, Writing & Rhetoric

Writing Centre Instructors:

- Lazarus James
- Josh Thorpe

Principal Keil reported a very productive summer with respect to facility renovations at 2 Sussex Ave.

Principal Keil thanked Tim Worgan and the residence staff for accommodating the migration of several staff members to offices in Suite 127. Particular thanks was extended to the Later Life Learning members for their cooperation in ensuring a smooth transition.

Principal Keil reflected on the development of two of his Principal's priorities, as reported to Council in fall 2015.

- Addressing physical space at the College (to be addressed in Other Business)
- Improving the international student experience:

Money was successfully requested from the Faculty of Arts & Science to hire Innis alumna Carol Ye as "International Student Liaison." Ye will meet with students to assess what and how the College is currently accommodating the unique international student experience.

ICC Alumni Representative Rita Chen will assist Ye in a voluntary capacity as "International Advisor."

Ye and Chen will develop a report to be used as a local resource and for broad application across the Faculty.

8. INTRODUCTION OF BOARDS

Ben Weststrate described the hierarchical reporting structure of the Boards, Committees, and Subcommittees, and invited a representative from each 2015-16 Board to speak to its functions.

A. ACADEMIC AFFAIRS

Principal Keil noted that the first meeting of the Board is scheduled for October 17, 2016, where the Board will consider new course proposals, course changes, and program changes. The Directors will also report on the status of the two academic programs, Innis One, and the Cinema Studies Institute.

B. STUDENT AFFAIRS

Tim Worgan described the functions of the Board, as well as the constituent Student Services Committee and Co-Curricular Record Committee. The latter of which will resume meeting in 2016-17 after a two-year hiatus. Worgan reported that Innis College is commended for being a leader in CCR validation on campus.

Donald Boere described the functions of the Recruitment, Admissions, and Awards Committee, and the Bursary Subcommittee. Boere noted that membership for these Committees will be determined at the first meeting of the Student Affairs Board.

C. COLLEGE AFFAIRS

Elspeth Arbow described the functions of the Board, including the Residence Committee and Accessibility Committee.

Cameron Clairmont reported the following facility developments:

- Wayfinding signage finalized in late spring 2016
- Fully accessible electronic door installed at St. George Street entrance
- New lockers installed in basement, completing the basement renovation project
- Accessible drinking fountain installed in east atrium
- Principal's Office area, Registrar's Office, staff kitchen, and Innis Café kitchen renovated
- An RFP established for Innis Café vendor. A new four-year contract should be announced January - February 2017.

The following facility developments are planned:

- Addressing room 209W in collaboration with A.C.E. (due the following week)
- Resurfacing of east atrium and lobby floor (scheduled during winter break)
- General maintenance: carpeting, painting, leak-proofing

Principal Keil noted that most faculty and staff offices have been renovated to a standard, and that the College is generally looking great.

Fraser Kelly commented that the renovations have been of great and direct benefit to Later Life Learning members, for which he expressed their collective gratitude.

D. COMMUNITY AFFAIRS

Ennis Blentic reported a busy fall term ahead in the Advancement Office with a line-up of events, including:

- Continuation of the *Canadian Film Forum* series. The next instalment will be on October 11, 2016.
- Revival of the *Harold Innis Lecture* featuring George Elliott Clarke, who will speak about Leonard Cohen's *Beautiful Losers*.
- Consolidation of student award ceremonies into a single, larger-scale, evening event in the Town Hall.
- A multi-faculty panel discussion as part of the Jane100 event series, hosted by the Urban Studies Program.

9. EXECUTIVE COMMITTEE REPORT

None reported.

10. OTHER BUSINESS

A. Librarian Search Update

Principal Keil reported that three iSchool graduate students are filling in at the library, while the search for a new librarian progresses. The former “Library Technician” position will have a new classification as a full “Librarian,” which is a part of the UTFA. The new hire is expected to begin in the winter 2017 term.

Principal Keil reported that the library will be relocated to the newly-constructed area of the College, with an expanded mandate.

B. Space Expansion Update

Cameron Clairmont reported on the timeline and process for the new construction at 2 Sussex Ave:

- Consultations with “Space Expansion Advisory Group” complete
- University leading a space analysis to assess usage of space relative to the user population. Two outcomes of this analysis will be: demonstrating the College’s need for spatial expansion, and determining of the size of the construction “envelope.”
- A new “Project Planning Committee” will be formed to produce a *Project Planning Report*, which will be presented for Governing Council approval in June 2017.
- Upon approval, the Advancement Office may begin a fundraising campaign.
- Subsequently, an architectural firm will be hired and the project will enter the design phase.

Clairmont noted that University upper-administration has been highly supportive of the project. The College has received no pushback.

Clairmont also noted that the new construction will be developed through a comprehensive approach, in which the building will be responsive to its geographic context (e.g., Faculty of Arts & Science “Corridor,” Huron-Sussex neighbourhood).

C. *Lunch with Your Professors* Event

Donald Boere reported that Urban Studies Professor David Roberts participated in a very successful first “Lunch with Your Professors” event for the Faculty of Arts & Science on October 3.

D. *QuickQueries* Webtool

Donald Boere reported that the newly-launched online student resource, quickqueries.innis.utoronto.ca, is thriving. CSI Director Corinn Columpar was thanked for her many contributions to the site.

11. ADJOURNMENT

A Motion to adjourn the meeting was moved (Lees), seconded (Kim), and carried.

The meeting adjourned at 4:30 pm.