

Innis College Council
306th Meeting
Wednesday 14 December 2016 at 10:00 am
Innis Residence Events Room

Minutes

Present:

James An, Ennis Blentic (Assessor), Shauna Brail, Sarah Burley Hollows, Jannie Chien, Corinn Columpar, Jason Daye, Webnesh Haile, Moa Hedlund, Brianne Katz-Griffin, Charlie Keil (Principal), Ethan Kim, Miranda Lees, Alice Liu, Varun Malik, Troy Peschke, Tony Pi (Speaker), Daniela Pirraglia, Ceta Ramkhalawansingh, David Roberts (Assessor), Marta Switzer, Bart Testa, Joanne Uyede, Ben Weststrate (Secretary), Ethan Wong, Tim Worgan (Assessor), Joe Yule

Regrets:

Elspeth Arbow (Speaker), Donald Boere (Assessor), James Cahill, Rita Chen, Joel Colby, Cameron Clairmont (Assessor), Sharon English, Fraser Kelly, Alyssa Kerr, Lanxin Li, Vincy Lu, Cove MacDonald, Patrick Marshall, Teodora Pasca, Lesli Ransom, Becky Vogan, Maitri Vosko, Julian Zhang

1. SPEAKER'S REMARKS

Tony Pi chaired the meeting, and Ben Weststrate recorded the Minutes.

2. MINUTES OF THE MEETING OF OCTOBER 4, 2016

A Motion to approve the Minutes of the previous meeting was moved (Testa), seconded (Columpar), and carried.

3. BUSINESS ARISING FROM THE MINUTES

None reported.

4. PRINCIPAL'S REPORT

Principal Charlie Keil reported the following:

- **Librarian hiring:** The hiring committee has made its selection and the offer has been accepted by the candidate. An official announcement will be made by the end of the Fall 2016 term. The new Librarian should begin in late January 2017.
- **Building renovation:** The project has received approval to proceed to the planning phase. Maitri Vosko, Assistant to the Principal, will contact Project Planning Committee members in the near future. This Committee will meet periodically during the Winter 2017 term.
- **Holiday party:** Principal Keil thanked all who attended the annual Innis staff and faculty holiday party on December 13, 2016. Special thanks is extended to Tim and the Residence staff for hosting, and to Maitri Vosko and Marta Switzer for their event planning and execution. Lastly, a large thank you goes to Thomas MacKay for his sterling role as Santa

Claus!

- **Special guests at Council:** Principal Keil proposed periodically inviting external speakers/experts to Council meetings, who could account for contextual changes in the University community (e.g., Dean of Arts & Science).

5. BOARD REPORTS

A. Academic Affairs

On behalf of Academic Affairs moderator, Sharon English, Ben Weststrate reported the following highlights from the October 17, 2016 meeting of the Board:

[Meeting Minutes are available here](#) (PDF)

- **Cinema Studies Institute (CSI):** The Institute reports healthy enrolment and is piloting a new course with the Book and Media Studies program at St. Michael's College.
- **Urban Studies Program:** The Board approved a Motion to create two new courses, and modify two existing course descriptions. These changes generally pertain to updating outdated course couplings and descriptions, and to encourage students to enrol in INI-coded Urban Studies courses because the current allowance is too liberal. It was reported that program enrolment has stagnated and administrators are currently examining ways to increase enrolment in the Specialist program, in particular.

All of these program and course changes were subsequently approved by the FAS in November 2016.

- **Innis One Program:** The Board approved a motion to create one new course, bringing the total to four. This course, *INI106H1 – Telling the Stories of the City: Writing Literary Journalism*, will be unique on campus and it responds to student demand for journalism-focused course offerings.
- **Writing and Rhetoric Program:** The program reports strong enrolment, indicated by several long waitlists. The Board approved a Motion to create five new courses and modify three course descriptions. These changes are scheduled for FAS approval in January 2017.

Upper administration in the FAS has halted a move to establish a Major program option, citing the need for more evidence of curricular rigour and critical faculty mass. Program administrators have since made efforts to better demonstrate existing capacity, and Principal Keil is scheduled to argue for a contracted limited term appointment (CLTA) at the FAS.

Principal Keil explained that when past Principal Paterson moved to establish the Major program, the University had increased their quality control process for program changes and proposals, effectively imposing stricter criteria. Principal Keil is now working with W&R administrators to increase evidence of curricular rigour and demonstrate the viability of the Major, in order to achieve buy-in from the FAS. This process is expected to take 3 years. It was further noted that changes to funding model for College-based programs has effectively placed more control in the hands of the FAS.

B. Student Affairs

On behalf of Student Affairs moderator, Lesli Ransom, Sarah Burley Hollows reported the following highlights from the November 9, 2016 meeting of the Board:

[Meeting Minutes are available here](#) (PDF)

- Innis College now has four embedded advisors, with regular drop-in hours within or nearby the College and Residence. These include representatives from the Academic Success Centre, Career Centre, Centre for International Experience, and Health & Wellness.
- The Innis Career Alumni Mentorship program has expanded in its third year with the introduction of a second branch of mentorship, focussed on “Young Alumni.” This expansion diversifies the range of potential alumni mentors, and it responds to the needs of second and third year students, who are less certain of their career paths and are looking for guidance throughout their university experience.

Reporting on the activities of the Student Services Committee (SSC), Principal Keil noted that the Committee voted to approve the partial funding of a project to replace furniture in the lobby of 2 Sussex Ave. This installation is aimed to be complete by the end of the Winter 2017 term.

Also speaking to the SSC, Brianne Katz-Griffin thanked Jason Daye for his help in setting up the student printing station on the second floor of the east wing of the College.

Katz-Griffin added that the SSC established a special “Arts” subcommittee to select and showcase student art around the College. This subcommittee is expected to meet in January 2017.

C. College Affairs

Jason Daye reported the following highlights from the December 6, 2016 meeting of the Board:

[Meeting Minutes are available here](#) (PDF)

- New flooring in the east atrium of the College is scheduled for installation between December 19, 2016 and January 2, 2017.
- A Request for Proposal (RFP) for the College lobby renovation closes on December 14, 2016, and a decision on the vendor (i.e., designer) is expected by December 19. The Student Services Committee will meet in January and February 2017 to review vendor proposals.
- The Wayfinding Committee and project are now complete. Feedback on the effectiveness can be directed to Ben Weststrate.
- A Motion was approved to re-instate the Accessibility (special) Committee for 2016-17, with an eye to establish it as a perennial “standing” committee for 2017-18.
- A Motion was approved to install two AED machines, in the Residence and in the College.

The Residence Committee is scheduled to meet in January 2017.

D. Community Affairs

On behalf of Community Affairs Board moderator, Rita Chen, Marta Switzer reported the following highlights from the December 8, 2017 meeting of the Board:

[Meeting Minutes are available here](#) (PDF)

- **Events:**
 - The Advancement Office hosted five Canadian Film Forum (CFF) screenings during the Fall term, which brought in such Canadian filmmakers as Stephen Dunn, Guy Maddin, and Brett Story. Winter 2017 CFF instalments include screenings with Patricia Rozema, Dilip and Deepa Mehta, Ingrid Veninger, and potentially Emma Donohue.
 - On November 14, 2016, the Advancement Office collaborated with the Urban Studies Program to deliver a successful panel discussion on the legacy of urbanist Jane Jacobs. This event was part of the *Jane 100* series that commemorates the centenary of her birth.
 - On November 22, 2016, The Advancement and Registrar's Offices collaborated on a first-of-its-kind *Innis Student Awards Ceremony* in the Town Hall. This consolidated all Fall-issued student awards into a singular, evening event, featuring past Registrar Linda Nye and keynote speaker Kofi Hope (Innis '06).

- **Harold Innis Foundation:**
 - With input from Innis College Registrar, Donald Boere, the Foundation voted to amend their three student awards. The outcome is such that the value of the Undergraduate Scholarship increases, the number of Undergraduate Prizes increases to three, and the Graduate Prize dissolves.
 - The re-launching of the *Harold Innis Lecture* on November 9, with George E. Clarke was a big success.

Ceta Ramkhalawansingh noted that Andrew Coyne has been invited and agreed to deliver the 2017 Harold Innis Lecture. Coyne is a UofT graduate, journalist, and son of the former Governor of the Bank of Canada. His connections to political science, economics, and communications reflect the mission of the Foundation, the Lecture series, and the legacy of Harold Innis himself. It was also noted that Charlotte Gray has been recommended to deliver the 2018 Lecture.

- **Class of '67 Reunion Committee:** A Motion was approved to strike a special Class of '67 Reunion Committee of the Community Affairs Board to contribute to the impending golden anniversary of Innis College's first graduating class. This program will entail a communications campaign, appeal for support, and series of events leading up to a "medal ceremony" in Convocation Hall for original class members in June 2017. Alumni Robert Patrick and Noel Simpson have agreed to steer this program in collaboration with the Advancement Office.

6. EXECUTIVE COMMITTEE

None reported.

7. OTHER BUSINESS

A. Academic Motivation Sessions

On behalf of Donald Boere, Ben Weststrate reported that a highly successful series of *Academic Motivation* workshops was offered for undergraduate FAS students during the week of October 31, 2016. Four workshops took place at four different Colleges, each with full enrolment (186 in total) and unanimously positive participant feedback, based on mid- and post-workshop self-reflection.

Brianne Katz-Griffin attested to the effectiveness and summarized the workshop as a series of interactive presentations about how to internalize motivation in the face of unsustainable extrinsic motivation.

The Innis Registrar's Office and the Innis Communications Office jointly coordinated this series, which was funded by the FAS STEP Forward program. Innis student, Chiao Sun, is commended for his impactful promotional campaigning on Facebook.

A second round of workshops is pending FAS approval for funding.

B. Future ICC Scheduling

Ben Weststrate proposed that the subsequent two Council meetings be scheduled at the beginning of the Winter 2017 term. This pre-scheduled approach would be carried forward to the 2017-18 governance cycle, whereby all Council meetings would be scheduled from the outset of the Fall term. This would enable potential members to gauge their ability to participate on Council based on their teaching or course schedules, or better position them to appoint designates at meetings.

Principal Keil concurred with the proposal, adding that pre-determining annual meeting schedules is common practice, and that it enables Council to forecast special topics and themes, and potentially invite special guests to meetings (as per section 4, above).

8. ADJOURNMENT

A Motion to adjourn the meeting was moved (Kim), seconded (Yule), and carried. The meeting adjourned at 10:50am.