

**Innis College Council
310th Meeting
Monday 27 November 2017 at 3 pm
Innis Residence Events Room**

Minutes

Present: Yolanda Alfaro, Elspeth Arbow, Ibraheem Aziz, Donald Boere (Assessor), Shauna Brail, Jannie Chien, Cameron Clairmont (Assessor), Joel Colby, Sharon English, Helen Fu, Lucas Granger, Allie Hayes, Kate Johnson, Charlie Keil, Michael La Rosa, Miranda Lees, Alice Liu, Varun Malik, Troy Peschke, Tony Pi, Ceta Ramkhalawansingh, Lesli Ransom, Ashlee Redmond, Bella Rogal, Marta Switzer, Joanne Uyede (Speaker), Ben Weststrate (Secretary), Tim Worgan (Assessor), Caroline Wrobel, Joe Yule

Regrets: Kass Banning, Ennis Blentic (Assessor), Sarah Burley Hollows, Rita Chen, Corinn Columpar, Zakerie Farah, Eyan Logan, Hugh MacDonald, Roger Riendeau, Bart Testa, Lukas van Arragon, Ethan Wong, Carol Ye

1. SPEAKER'S REMARKS

Speaker Joanne Uyede chaired the meeting.

2. MINUTES OF THE MEETING OF OCTOBER 2, 2017

A Motion to approve [the Minutes of the previous meeting](#) was moved (Ramkhalawansingh), seconded (Boere), and carried.

3. BUSINESS ARISING FROM THE MINUTES

None reported.

4. PRINCIPAL'S REPORT

Principal Charlie Keil reported the following:

A. Lobby Renovation Update:

The 2 Sussex Ave. lobby renovation is near completion with furniture installation currently underway. Cameron Clairmont anticipated that 90% of the installation will be complete by November 28.

B. Capital Project Update:

The selection committee unanimously chose one architectural firm for the “design schematic and feasibility” phase of the 2 Sussex Ave. renovation. Principal Keil described this firm as having delivered the highest quality presentation and demonstrated the most extensive experience with institutional and heritage projects. Consultations with various user groups will take place in the Winter term. Once the design schematics are complete, in April 2018, the Innis Advancement Office will be able to take the project into the fundraising phase.

Principal Keil reminded Council that this firm will not necessarily take the project to final design and construction. He also noted that his goal is to have “shovels in the ground” by the end of his term as Principal (i.e., summer 2020).

Principal Keil clarified that the project begins with an assumed base-level of funding from the University, upon which the College must build through fundraising. The specific base value is not yet determinable at this phase in the project.

C. Mandatory Leave of Absence Policy:

Principal Keil stated that, after consultation with the Executive Committee, he intends to bring attention to key issues, at Council meetings, which concern the university-at-large. All members are encouraged to introduce such topics as agenda items by contacting ICC Secretary Ben Weststrate.

The present topic for discussion concerns a University-mandated leave of absence policy that is being considered by Governing Council. Principal Keil noted that issues have been raised by members of the University community that the policy is problematic (e.g., insufficient student consultation, high risk of unintended negative consequences for students, implications for international students on study permits). The Governing Council vote on the policy has been deferred to the next voting cycle (Academic Board, Jan 25; University Affairs Board, Jan 30).

Should members of the Council and the College have concerns, Principal Keil encouraged them to voice them to ICSS President Yolanda Alfaro or to himself.

Boere indicated that the proposed policy would only come into play after all other resources, tools, and safety nets were considered. He noted that these cases would be very few and far between. Worgan added that the policy would be implemented as a last option to prevent implementation of the [Code of Student Conduct](#), and that enacting the policy would involve multiple stakeholders (e.g., Principal, Registrar, Dean). Principal Keil clarified that this proposal emerges to address a policy vacuum, which currently sees such cases fall back onto the forementioned Code of Student Conduct.

Alfaro noted that she will be meeting with the Vice-Provost on Wednesday and will relay concerns on students' behalf.

D. East Sussex Ave. Entrance Proposal:

Principal Keil reported that conversations with CAO Cameron Clairmont have begun regarding the lack of accessibility of the east Sussex Ave. entrance into the College.

Clairmont noted that, while the "designated accessible entrance" off St. George St. has been retrofitted with automated sliding doors, this secondary entrance needs consideration as well. TTC Wheel-Trans regularly drop-off/picks-up users adjacent to this entrance and the route to access the St. George entrance is not direct.

Clairmont added that the cost of St. George St. retrofit cost was approximately \$140,000. The entrance also falls within the scope of the capital renovation project. The current discussion is about a solution between now and the renovation (i.e., 2-3 years), and Council members are invited to provide input.

Tony Pi recommended that the approach to the doors (i.e., ground surface) also be considered as it presents barriers to mobility.

Switzer questioned whether or not it would be simpler to make the route to the existing accessible St. George St. door easier to access. Clairmont indicated that it would, in fact, be a larger project as it intersects with municipal property.

Clairmont added that a probable scenario is that the change would be isolated to the doors themselves. This would be the most cost-effective and expeditious move.

Peschke encouraged administration to regard this project in isolation from the capital project because accessibility in the interim period is critically important.

5. BOARD REPORTS

A. Academic Affairs

Sharon English reported the following highlights from an [October 2, 2017 meeting](#) of the Board.

- English was re-elected as moderator. Bart Testa was re-elected as secretary.
- There were a small number of course revisions.
- Renovation of the Writing Centre (315E) has been fantastic.
- The Library renovation has also been very positive.
- Initial discussions took place of how the academic programs can respond to the [U of T TRC Report](#). Subsequent meetings between the program directors and the principal are pending.

B. College Affairs

Kate Johnson reported the following highlights from an [October 24, 2017 meeting](#) of the Board.

- Johnson was elected as moderator. Varun Malik was re-elected as secretary.
- Wi-fi covering the entire Residence is now complete.
- The Residence was \$80,000 over budgeted revenue for the summer.
- Innis Town Hall now has live streaming capabilities.
- Extending hours for the library was discussed (a proposal that was since approved). Look for this to be implemented during the December exam period.
- Innis Café vendors are back with new enhancements.
- The IT Helpdesk has been opened outside of Town Hall, with three work-study staff.

C. Community Affairs

Elspeth Arbow reported the following highlights from a [November 23, 2017 meeting](#) of the Board.

- Arbow was elected as moderator. Marta Switzer was re-elected as secretary.
- The second issue of the alumni magazine was distributed to 8000 alumni and friends.
- The Advancement Office has hosted 13 events this term. The highest attendance rate (231) was at a special screening and discussion with filmmaker Norman Jewison.
- An alumni outreach event is scheduled in London, UK, where Principal Keil will travel. This is the first of, hopefully, multiple global outreach events.
- The Later Life Learning Fall 2017 “Week of Giving” fundraising campaign just concluded. The focus for giving this term was the newly established “Innis College Refugee Student Fund.”
- The 2017 Harold Innis Lecture took place on November 7, featuring journalist Andrew Coyne. Special thanks goes to ICC Principal’s Appointee Ceta Ramkhalawansingh for her support. The 2018 Lecture will be delivered by author Charlotte Gray.

Principal Keil added that another event will take place tomorrow night (Nov 28) featuring Tassie Cameron and Linda Schuyler, alumnae and successful TV producers.

D. Student Affairs

Lesli Ransom reported the following highlights from an [October 26, 2017 meeting](#) of the Board.

- Ransom was re-elected as moderator. Troy Peschke was elected as secretary.

On behalf of the Office of Student Life, Worgan highlighted the following activities:

- New pilot projects: Innis Cultural Connections Program; International Film Series; social innovation collaboration between “The Agency” and the OSL
- The service learning portfolio has been reconfigured to focus on more than volunteerism— including an emphasis on service learning.
- The IN2U leadership certificate is being reconfigured into a modular system (i.e., workshop series), the likes of which has been successfully implemented with the “career exploration” portfolio
- Innis alumna, Mary Stefanidis is back as our on-location advisor from the Career Centre.
- Resident Life has updated its programming requirements to increase focus on one-to-one and community support, versus active programming

On behalf of the ICSS, Alfaro highlighted the following activities:

- Recent: Holiday photo challenge; holiday toy drive; art club meeting; Movember shave-off; Commuter-run food event
- Upcoming: therapy dogs on December 7; Innis Choir concert

On behalf of the IRC, Lees highlighted the following activities:

- An iron chef competition and the environmental committee’s month-long recycling challenge just wrapped up.
- A winter potluck is coming up on December 3.

Ransom reported that the Art Committee, of the Student Affairs Board, has been reconstituted with the intention of relaunching the “art project” that will see Innis student and alumni art displayed throughout the College.

6. EXECUTIVE COMMITTEE

Nothing reported

7. OTHER BUSINESS

A. Bourinot’s Rules of Order

Weststrate reported that the Innis Library now houses a copy, for local circulation, of [Bourinot’s Rules of Order](#), which describes the specific governance rules and procedures for Innis College Council (e.g., calling meetings, moving motions, voting). Members can access the book by asking library staff and identifying themselves as a member of Council. The book is otherwise non-circulating.

8. ADJOURNMENT

A Motion to adjourn the meeting was moved (Johnson), seconded (English), and carried.