

**Student Affairs Board
Innis College Council
Friday, March 2 at 4:30 pm
Room 310, East Wing, Innis College**

Minutes

Present:

Alfaro, Yolanda, *ICSS President*

Boere, Donald, *Registrar*

Burley-Hollows, Sarah, *Assistant Dean, Student Life*

Keil, Charlie, *Principal*

Lees, Miranda, *IRC President*

Liu, Alice, *Student Representative*

Peschke, Troy, *Student Representative*

Ransom, Lesli, *Student Representative*

Redmond, Ashlee, *ICSS Executive*

Switzer, Marta, *Events & Program Coordinator*

Weststrate, Ben, *Communications Officer*

Regrets:

Arbow, Elspeth, *Student Representative*

Aziz, Ibraheem, *Student Representative*

Chien, Jannie, *Front-Line Advisor*

Fu, Helen, *Student Representative*

Granger, Lucas, *Student Representative*

Hayes, Alatheia, *Don*

Johnson, Kate, *Librarian*

Rogal, Bella, *Student Representative*

van Arragon, Lukas, *Student Representative*

Worgan, Tim, *Dean of Students & Residence*

Yule, Joe, *Student Representative*

1. MINUTES OF THE MEETING OF OCTOBER 26, 2017

[Click here to view the Minutes](#)

A Motion to approve the minutes was moved (Ransom), seconded (Lees), and carried.

2. BUSINESS ARISING FROM THE MINUTES

None reported

3. OFFICE OF STUDENT LIFE REPORT

Sarah Burley-Hollows, Assistant Dean Student Life, reported:

- Currently in hiring and appointments season for our 80 student positions for the summer and fall periods (45 of which are paid student positions), of Dons, Workstudy and Volunteers in Community Development and Communications, and our Residence Front Desk staff. This is on top of wonderful student led initiatives and groups such as ICSS, IRC, and clubs.
- Change in structure with 3 new workstudy positions.
- Combined with IRC and ICSS positions, there are ~120 students in formal leadership positions
- IN2U Transition Day: Save the date for all leadership roles to attend this day of leadership, transition and reflection, which closes the loop on the final requirement of the CCR for each role.
- Concerted effort International students to be extra supported with interview/resume session speaks to challenges as ESL students or students with less experience outside of the classroom.
- Successful third term running of the Career Certificate Program in conjunction with Woodsworth and Trinity Colleges.

- Indigenous Decanal Report: Currently in consultation phase, waiting for a central Arts & Science/Student Life leadership.
- Sarah/Innis is pairing with Ryerson University to present on Gender Inclusive Housing at annual conference at CACUSS. Sarah will return for a second term as a faculty member for the Professional Standards Institute for ACUHOI.
- Orientation Memorandum of Understanding established with the current ICSS Executive, which includes payment of a stipend for the two Orientation Coordinators. Assistant Deans of Student Life have already started meeting to ensure consistency in training, and to discuss such important topics as sexual violence and mental health.
- Innis Residence: Summer discounted rate of \$3,100, until end of March, for Innis students; after which discount is dropped and vacancy is filled on a first-come-first-served basis.

4. RESIDENCE LIFE REPORT

Sarah Burley-Hollows, Assistant Dean Student Life, reported:

- Second semester is off to a good start.
- Dons attended In Service Training in Jan 2018 with sessions including Career Exploration & Professional Skills Development, Supporting the Mental Health of International Students, and learning about community partners such as Sheena's Place which supports individuals with disordered eating. This Training was organized by the RLCs/ADRLs on campus and was attended by all Dons across U of T's campus.
- The Dons continue to facilitate Don/Student one-on-ones with every student. The focus this semester is to touch base on how things are going, what students' plans are for next year (moving off campus or applying to return to residence), and helping with the transition.
- Hiring for Don positions (both Residence Dons and the Transition & Support Don role) took place in January/February. The Don team for next year is comprised of 4 Returning staff members – Daria Mancino, Allie Hayes, Victoria Wilson, Patrick Meredith-Karam (from 2016/17) and 3 New staff members – Matthew Van Oirschot, Dianthi Fernando, and Ethan Wong. Ethan will be the Transition & Support Don
- The RLC wishes to recognize the outstanding contributions of outgoing Dons: Graham Coulter (Don from Sept 2015 to present), James An (Don this year), and James Chapman (Transition & Support Don this year)
- The Don team is running a building-wide program this Thursday in collaboration with Health & Wellness' Health Promotion called Let's Talk About Sex; it is a sex-positive program about gender identity, consent, and safe sex. ICSS's INpride will be there supporting and promoting the club to attendees. Last semester the Don Team collaborated with Health & Wellness for a harm reduction program that focused on marijuana use. Last semester's program went really well so we're excited to see how this week's goes.
- One-to-one meetings have gone so well, 100% of respondents know can reach their Dons for support

5. ICSS PRESIDENT'S REPORT

Yolanda Alfaro, ICSS President, reported:

- Hiring of Orientation Coordinators expected to be completed in the next 1-2 weeks. This year had 9 applications versus an average of 3-4 over the past few years.
- Elections for the incoming council are coming up; wrapping up on 22 March 2018.
- ICSS's annual Formal taking place Fri 9 March at the Old Mill.
- Art Gala was successful

- Principal Keil commented that the digital files have been converted to cards to use as thank you cards to alumni.
- There has been discussion with Cameron Clairmont, CAO, regarding the transition of the student office/commuter lounge door locks to an electronic FOB system.

6. IRC PRESIDENT’S REPORT

Miranda Lees, IRC President, reported:

- Several events are coming up, including semi-formal on Sat 3 March 2018.
- Elections are underway for IRC executive positions; Senior House Representatives should be chosen by the end of March, 2018.
- Individual clubs and committees are holding their final events and hosting their own private elections for their co-chairs
- The “Lights Off” challenge didn’t go as well as previous years.

7. RECRUITMENT, ADMISSIONS, AND AWARDS COMMITTEE REPORT

- RAAC met immediately prior to this meeting. [Click here to view the Minutes.](#)

8. ART COMMITTEE REPORT

Lesli Ransom, Art Committee Chair, reported:

- Art has been selected and artists have been notified of their art eventually being sold
- Ransom went through the various installments, including some photographs, cross stitching, Kensington Street artists, and a Cinema Studies-inspired piece.
- Currently working on a transition document so anyone taking over this responsibility will be fully aware of processes
- Pieces are planned to be installed by end of March, 2018
- Principal Keil suggested having the launch/reveal of these pieces after one of their screening events

9. STUDENT SERVICES COMMITTEE REPORT

[Click here to view the Minutes of the 14 Feb 2018 meeting.](#)

Alfaro reported the following highlights:

- Art Committee – funding for mounting approved
- Mobile charging station – expenditure approved
- Secondary digital display in East Atrium Lobby, Innis College –terms of use discussed

10. OFFICE OF THE REGISTRAR REPORT

Nothing reported

11. OTHER BUSINESS

None reported

12. ADJOURNMENT

A Motion to adjourn was moved (Lees), seconded (Alfaro), and carried.