

**Student Affairs Board  
Innis College Council  
Wednesday 6 March, 2019, 3 pm  
Room 310, East Wing, Innis College**

**Minutes**

**Present:** Donald Boere (assessor), Jannie Chien, Dianthi Fernando, Lucas Granger, Denise Gray (assessor), Didier Ha, Charlie Keil, Josie Meza-Silva (designate of Daniel Li), Brandon Liu, Tony Pi, Daniela Pirraglia, Ben Weststrate, Nancy Zhao

**Regrets:** Elspeth Arbow, Andrew Choi, Joyce Hahn (assessor), Ethan Kim, Stephanie Kroone, Daniel Li, Annie Liu, Steve Masse, Ashlee Redmond, Joanne Uyede, Paxton Wong, Caroline Wrobel, Andrew Zhao

### **1. MINUTES OF THE MEETING OF NOVEMBER 29 2018**

A motion to approve the [Minutes of the previous meeting](#) was carried.

### **2. BUSINESS ARISING FROM THE MINUTES**

None reported.

### **3. OFFICE OF STUDENT LIFE REPORT**

Nothing reported.

### **4. RESIDENCE LIFE REPORT**

Nothing reported.

### **5. ICSS PRESIDENT'S REPORT**

ICSS President Brandon Liu outlined the upcoming general elections timeline:

- Presidential Nomination Period: February 13 – February 27
- General Nomination Period: February 28 – March 11
- Campaigning Period: March 13 – March 19
- Voting Period: March 20 – March 21
- Elections Results: March 22

A Democracy Night on March 14 will provide a public forum for candidates to share their platforms and for discussion on the referendum question pertaining to a student levy to partially fund the College's building renovation project. (See referendum question in Appendix 1.)

### **6. IRC PRESIDENT'S REPORT**

The IRC is petitioning to enhance pedestrian safety at the St. George Street-Sussex Avenue intersection. Nominations for the 2019/20 IRC are also underway.

## 7. RECRUITMENT, ADMISSIONS, AND AWARDS COMMITTEE REPORT

Committee moderator Jannie Chien reported the following highlights from a March 4, 2019 meeting:

[Click here to view the Minutes.](#)

### A. Admission Awards

- The Innis College admissions awards adjudication process was reviewed, and the Committee agreed to continue with the existing award distribution methods (e.g., not “stacking” awards).
- The Innis College “Kitchen Sink” Award entrance scholarship was discussed. This expendable (i.e., non-endowed) fund is furnished exclusively by anonymous donors and the balance now sits at zero. A discussion about the potential for new funding sources and potential rebranding of the award, with input from Ennis Blentic, associate director, advancement, was deferred to the next SAB meeting.
- The new Innis Admission Scholarship for Indigenous Peoples was described. It is slated to be the target of the upcoming Later Life Learning “Week of Giving” fundraising campaign, in the hopes of reaching endowment status.

### B. Leadership Awards

- RAAC strategized how to best promote the April 22 application deadline to students and reviewed historical and current analytics regarding student click/open rates.
- A RAAC meeting to review leadership applications will be held in early May, after CGPAs have been calculated. Committee members who are unable to attend will receive instructions on how to review and provide input on applications.

## 9. STUDENT SERVICES COMMITTEE REPORT

As the Committee had not met, since the last SAB meeting, no report was delivered.

Principal Keil informed the Board that the Office of the Vice Provost—Students is currently reviewing all divisional non-tuition fees, in light of the provincial government announcement re mandatory fee opt-outs. The VP—Students indicated that Innis College’s Student Services Fee (i.e., the levy that furnishes the fund that the SSC oversees) has been specifically flagged for review. Principal Keil noted that the 1997 Memorandum of Agreement between the College and the ICSS must be reviewed to determine if it fits within the University’s parameters for mandatory non-tuition fees.

## 10. OFFICE OF THE REGISTRAR REPORT

Nothing reported.

## 11. OTHER BUSINESS

### A. First-Year Foundations (FYF) Pilot Program:

Boere presented draft copy for a section of the College website dedicated to the First-Year Foundations pilot program at Innis for 2019/20. The Board discussed the proposed text and shared feedback.

- Keil noted that students typically do not report having had meaningful interactions with their professors until later years. As such, he suggested that a major selling point of the program would be the opportunity for first-year students to have meaningful interactions with instructors.
- Keil recommended that series of short videos could be produced to advertise the FYF courses—perhaps featuring testimonials of previously enrolled students.
- It was proposed that FYF instructors complete “Get To Know Me: Professor Edition” forms, currently used on the [U of T Starterkit website](#), as a way to increase their approachability.
- Gray stressed the importance of explaining the difference between a lecture and seminar-style class to incoming students, who may not otherwise understand the distinction.
- Granger inquired about feedback mechanisms for first-year students enrolled in the pilot. Principal Keil clarified that he and fellow FYF Council chairperson Pamela Klassen, as well as the sponsoring department (of the course), will receive feedback. Keil added that additional avenues, beyond the typical course evaluation process, will be offered.

### **B. Innis College “Kitchen Sink” Award:**

As per section 7.A., above, Weststrate conveyed information about the “Kitchen Sink” Award, on behalf of Ennis Blentic. The Advancement Office can target potential, likely donors to this—or a new version of this—fund, as well as allocate sufficient seed money to set it on a path toward endowment status. Establishing a new award/fund begins by developing a fund name and clear eligibility criteria.

Principal Keil advised that we cannot dissolve the Kitchen Sink Fund without concurrently establishing a new fund—so as to avoid a net loss in student scholarship offerings.

## **12. ADJOURNMENT**

A motion to adjourn the meeting was carried.

## **APPENDIX 1: REFERENDUM QUESTION**

Founded in 1964, Innis College has a proud tradition of student involvement, best represented by a parity governance model unique within the University of Toronto. A decade after the College’s founding, it moved into its current location at the corner of Sussex and St. George. The current College building, constructed in 1974, was widely praised as an architectural innovation, combining new construction with a pre-existing Victorian house at the west end of the site. At the time of the College building’s opening, the student population was 800. With the number of Innis students now over 2,000, the College administration is planning a reimagining of the west wing that focuses on student needs. This project will create an array of new spaces in a light-filled, environmentally-responsive expansion that respects the College’s architectural past while providing opportunities for the future. Central to the plans are a larger commuter lounge; expanded spaces for Innis student government, student clubs, and the Innis Herald; an extensive network of new study and lounge spaces; and a reconceived student resource hub that will combine the functions of the current library, writing centre, and related student services. This is an exciting project that will give all students at Innis the spaces that they deserve.

The Innis College Student Society (ICSS) is seeking consent from its members for the creation of a special project levy. Beginning in Fall 2019, Innis College students shall contribute \$5 per session for 5 years or until the opening of the new wing, whichever occurs first. Upon opening of the new wing, for a period of

20 years, Innis College students shall contribute \$15 per session. This levy shall only be collected in the fall and winter sessions.

Funds collected as part of this levy will contribute solely to the cost of building student co-curricular spaces, such as the expanded café, commuter lounge, student activity space, and offices for student organizations and clubs, including the ICSS and Herald.

Are you in favour of the establishment of a special project levy as outlined above?

Yes, No, Abstain